

Eligibility

You must meet the minimum eligibility requirements to be considered for nomination by your community college or two-year institution for the Jack Kent Cooke Foundation Undergraduate Transfer Scholarship Program. Please answer all questions in this section to determine whether you are eligible.

- * 1. Are you a current student at an accredited US community college or two-year institution with sophomore status by December 31, 2009, or a recent graduate (since spring 2005)?
 Yes No
- * 2. Do you have a cumulative undergraduate grade point average of 3.50 or better on a 4.00 scale (or the equivalent)?
 Yes No
- * 3. Do you plan to enroll full-time in a baccalaureate program at an accredited college or university in the fall of 2010?
 Yes No
- * 4. Do you have unmet financial need?
 Yes No
- * 5. Were you nominated in a previous competition for a Jack Kent Cooke Foundation Undergraduate Transfer Program scholarship?
 Yes No

* = Required

Submit

Application submission deadline: January 20, 2010, by 3:00 p.m., Eastern time

Recommendation and Nomination submission deadline: January 26, 2010, by 3:00 p.m., Eastern time

Education Information

Two-year college you currently attend or recently graduated from

1. In the order in which they appear below, select the state, then the city, and then the name of your two-year institution. If your institution is not listed, please [Contact Us](#) online.

* 1a. Institution state - Select -

* 1b. Institution city - Select -

* 1c. Institution name - Select -

Because you must be nominated by your faculty representative, please identify that person by selecting the state of your current institution and reviewing the provided list of [faculty representatives](#).

* 2. Faculty representative name

3. Date you received or expect to receive your associate's degree (if applicable) (mm/yyyy)

* 4. I understand that I must be **nominated** by my two-year institution to be eligible for consideration (please initial).

Include all undergraduate coursework from all colleges attended in your calculations for items 5 through 5c.

* 5. Current cumulative GPA for all college-level courses (using a 4.00 unweighted scale)

* 5a. Total number of credits

* 5b. Total number of semesters

* 5c. Total number of institutions

* 6. Did you participate in an honors program?

Yes No

7. TOEFL score (if applicable)

7a. Enter date TOEFL was taken (mm/dd/yyyy)

7b. Indicate the delivery method for your test.

- Paper-based
- Computer-based
- Internet-based

Required Transcripts

You must submit transcripts from all high school and undergraduate institutions attended. The transcripts must list the courses taken and grades awarded. Please upload both sides of your official transcripts. Include Fall 2009 grades and all transfer courses must have grades.

Please upload a PDF of your transcripts below. Note: After you select your PDF file using the browse feature, click the **Save** button at the bottom of this screen to immediately execute the upload. You will then be able to see and open the file you uploaded. If you need to delete the PDF file, select the **Delete** box then click the **Save** button to execute the deletion.

If you are selected to receive a scholarship, you will be required to provide original transcript(s) to confirm the information provided in the PDF.

* 8. Upload PDF file of your high school transcript(s) (maximum size: 1 MB)

Attach file:

* 9. Upload PDF file of your undergraduate transcript(s) (maximum size: 1 MB)

Attach file:

Proposed four-year college or university program(s)

For both items 10 and 11, please choose your field of study from the drop-down menu.

* 10. Expected area of study (major)

- Select -

11. Expected area of study (minor)

- Select -

* 12. Expected graduation date for baccalaureate degree (mm/yyyy)

* 13. Expected number of years to complete your baccalaureate degree

Indicate your first and second choice four-year college or university that you plan to transfer to for the 2010–2011 academic year. In the order in which they appear below, select the state, then the city, and then the name for your four-year institution choices.

If your institution is not listed, please [Contact Us](#) online.

14. First-choice college or university:

* 14a. Institution state - Select -

* 14b. Institution city - Select -

* 14c. Institution name - Select -

* 14d. Accepted to start in fall 2010?

Yes No

14e. Applied, waiting to hear

Yes No

15. Second-choice college or university:

* 15a. Institution state - Select -

* 15b. Institution city - Select -

* 15c. Institution name - Select -

* 15d. Accepted to start in fall 2010?

Yes No

15e. Applied, waiting to hear

Yes No

* 16. Please list all other colleges and universities to which you are applying, along with the city and state for each. Avoid using abbreviations for institution names.

500 characters left

* 17. List the degree and area(s) of concentration you will pursue if awarded a Jack Kent Cooke Foundation Undergraduate Transfer Scholarship. Explain the reason(s) for your study and career choice.



1500 characters left

The following question is for informational purposes only and will not be viewed by the selection committee

* 18. Please explain how you selected your first and second choice four-year colleges. If neither your first nor second choice is a highly selective four-year institution or a state flagship university, please explain why you have not applied to such an institution. See the [list of highly selective and state flagship institutions](#).



300 characters left

* = Required

Save

Next

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Applicant Information

Parent information

For items 1 and 2, list your parent's occupation. If either of these items does not apply to you, enter NA. Please explain in the space below why the question(s) does not apply to you.

- * 1. List your Mother's/Guardian's occupation.

- * 1a. What is your Mother's/Guardian's highest level of education?

- Select -

- * 2. List your Father's/Guardian's occupation.

- * 2a. What is your Father's/Guardian's highest level of education?

- Select -

If any of the above questions did not apply to you, explain why below.

300 characters left

Behavior that would reflect poorly on the Foundation

- * 3. Have you ever been convicted of a crime, other than a traffic violation?
 Yes No
- * 4. Have you ever been involved in conduct that is criminal?
 Yes No
- * 5. Have you ever been found by your institution to have violated academic standards?
 Yes No
- * 6. Have you ever been fired from a job for wrong doing?
 Yes No

7. If you answered yes to any of the above four questions or believe there are other matters along these lines of which the Foundation should be aware, please explain below. (Such prior activities will be considered, but may not disqualify applicants.)



1500 characters left

The following items are for statistical use only

* 8. Country of birth - Select -

* 9. Hometown state - Select -

* 10. Hometown city

* 11. Country of citizenship
- Select -

11a. Second country of citizenship (if applicable)
- Select -

* 12. Ethnicity
- Select -

12a. If multiracial, please check the boxes next to all categories with which you most closely identify yourself.

- African American or Black
- American Indian or Alaska Native
- Asian, Asian American, or Pacific Islander
- Hispanic or Latino
- White (including Middle Eastern)

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Previous

Save

Next

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Recommenders

You must provide two letters of recommendation from your advisors, instructors, or others well acquainted with your work and character. At least one of the letters of recommendation should be from an academic professional.

The email addresses are needed to notify your recommenders to complete the online recommendation in support of your application. Within 24 hours from the time you provide the recommenders' email addresses, they should receive an email from jkc-u@act.org with instructions for completing the online recommendation. Applications missing any recommendation will be disqualified, you must do the following:

- Ask your recommenders to be sure their email accounts will accept messages from jkc-u@act.org.
- Confirm the email addresses are active and being used by your recommenders.
- Be certain to enter the email addresses correctly.
- Follow up with your recommenders to confirm that they have received the email and have completed the online form, or plan to complete it before the submission deadline.

All recommendations must be submitted online by 3:00 p.m., Eastern time, on January 26, 2010. Recommendations must be provided in the online form. We will not accept recommendation letters by mail, email, or fax.

* 1. First recommender's name

* 1a. First recommender's email

* 2. Second recommender's name

* 2a. Second recommender's email

* = Required

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Education, Honors, and Community Service

Institutions attended in the past

List all colleges, universities, and high schools you have attended, beginning with your most recent institution and proceeding in reverse chronological order. Avoid abbreviating institution names. Your GPA must be on an unweighted 4.00 scale.

* 1. College, university, or high school _____

Dates attended (mm/yyyy - mm/yyyy)	Major or Field of Study	Did or will you receive a degree?	Date received or expected (mm/yyyy)	GPA
*	*	* <input type="radio"/> Yes <input type="radio"/> No		*

2. College, university, or high school _____

Dates attended (mm/yyyy - mm/yyyy)	Major or Field of Study	Did or will you receive a degree?	Date received or expected (mm/yyyy)	GPA
		<input type="radio"/> Yes <input type="radio"/> No		

3. College, university, or high school _____

Dates attended (mm/yyyy - mm/yyyy)	Major or Field of Study	Did or will you receive a degree?	Date received or expected (mm/yyyy)	GPA
		<input type="radio"/> Yes <input type="radio"/> No		

4. College, university, or high school _____

Dates attended (mm/yyyy - mm/yyyy)	Major or Field of Study	Did or will you receive a degree?	Date received or expected (mm/yyyy)	GPA
		<input type="radio"/> Yes <input type="radio"/> No		

5. College, university, or high school _____

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Dates attended (mm/yyyy - mm/yyyy)	Major or Field of Study	Did or will you receive a degree?	Date received or expected (mm/yyyy)	GPA
		<input type="radio"/> Yes <input type="radio"/> No		

Academic honors and awards

You may list up to six academic honors or other special awards you have received. Begin with the most recent, provide a short description of each award. (Avoid abbreviating organization names.)

6. Name of academic award/honor _____

Institution or organization	Date awarded (mm/yyyy)	Short description
		<div style="border: 1px solid #ccc; padding: 5px; min-height: 40px;"> </div> <div style="text-align: right; margin-top: 5px;">150 characters left</div>

7. Name of academic award/honor _____

Institution or organization	Date awarded (mm/yyyy)	Short description
		<div style="border: 1px solid #ccc; padding: 5px; min-height: 40px;"> </div> <div style="text-align: right; margin-top: 5px;">150 characters left</div>

8. Name of academic award/honor _____

Institution or organization	Date awarded (mm/yyyy)	Short description
		<div style="border: 1px solid #ccc; padding: 5px; min-height: 40px;"> </div> <div style="text-align: right; margin-top: 5px;">150 characters left</div>

9. Name of academic award/honor _____

Institution or organization	Date awarded (mm/yyyy)	Short description

		150 characters left

10. Name of academic award/honor

Institution or organization	Date awarded (mm/yyyy)	Short description
		150 characters left

11. Name of academic award/honor

Institution or organization	Date awarded (mm/yyyy)	Short description
		150 characters left

Resume

A resume is required for this application. The submitted resume may not exceed two pages. Any application submitted without a resume will not be considered. You must upload your resume as a PDF (1MB max) in item 12 below.

* 12. Upload resume PDF file (maximum size: 1MB).

Attach file:

Paid positions

List up to six paid positions you have held and explain your responsibilities. Begin with the most recent. Avoid abbreviating employer names.

13. Employer

Position held/responsibilities	Dates worked (mm/yyyy - mm/yyyy)	Average hours per week

_____ 250 characters left		
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14. Employer

Position held/responsibilities	Dates worked (mm/yyyy - mm/yyyy)	Average hours per week
_____ 250 characters left		

15. Employer

Position held/responsibilities	Dates worked (mm/yyyy - mm/yyyy)	Average hours per week
_____ 250 characters left		

16. Employer

Position held/responsibilities	Dates worked (mm/yyyy - mm/yyyy)	Average hours per week
_____ 250 characters left		

17. Employer

Position held/responsibilities	Dates worked (mm/yyyy - mm/yyyy)	Average hours per week
_____ 250 characters left		

18. Employer

Position held/responsibilities	Dates worked (mm/yyyy - mm/yyyy)	Average hours per week

_____ 250 characters left		
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Civic and Volunteer Activities

Describe your participation in up to six unpaid internships, volunteer service activities, and other college, civic, professional, or community activities. Begin with the most recent. Avoid abbreviating organization names.

19. Organization

Activity/service	Dates (mm/yyyy - mm/yyyy)	Average hours per week	Participation required by school?
_____ 200 characters left	_____	_____	<input type="radio"/> Yes <input type="radio"/> No

20. Organization

Activity/service	Dates (mm/yyyy - mm/yyyy)	Average hours per week	Participation required by school?
_____ 100 characters left	_____	_____	<input type="radio"/> Yes <input type="radio"/> No

21. Organization

Activity/service	Dates (mm/yyyy - mm/yyyy)	Average hours per week	Participation required by school?
_____ 100 characters left	_____	_____	<input type="radio"/> Yes <input type="radio"/> No

22. Organization

Activity/service	Dates (mm/yyyy - mm/yyyy)	Average hours per week	Participation required by school?
_____ 100 characters left	_____	_____	<input type="radio"/> Yes <input type="radio"/> No

23. Organization

Activity/service	Dates (mm/yyyy - mm/yyyy)	Average hours per week	Participation required by school?
<div style="border: 1px solid gray; width: 100%; height: 100%;"></div> <p>100 characters left</p>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No

24. Organization

Activity/service	Dates (mm/yyyy - mm/yyyy)	Average hours per week	Participation required by school?
<div style="border: 1px solid gray; width: 100%; height: 100%;"></div> <p>100 characters left</p>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No

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Previous

Save

Next

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Narrative Autobiography

Please do not type using all capital letters when completing the autobiography.

To avoid losing data you have entered, frequently click the **Save** button at the bottom of this page. Also, always use the **Logout** tab (found on the application navigation bar on the left side) to exit.

Before cutting and pasting text into your application, please read [Handling Special Characters on Application Essays](#).

This statement should provide information not elicited elsewhere in the application, such as leadership roles, family, educational, philosophical, or other life experiences that have influenced your achievements and career decision.

It should also include professional and civic activities that you consider important. The narrative should be concise, emphasizing those areas most important to your intellectual development.

Selection criteria outlined in the [2010 Nominee Guidelines](#) should be kept in mind as this statement is prepared.

- * 1. Narrative autobiography



4100 characters left

* = Required

Previous

Save

Next

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Essays

Please do not type using all capital letters when completing the essays.

To avoid losing data you have entered, frequently click the **Save** button at the bottom of this page. Also, always use the **Logout** tab (found on the application navigation bar on the left side) to exit.

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* 1. All recipients of Jack Kent Cooke Foundation Scholarships are part of the Jack Kent Cooke Scholar community. The community comprises Scholars from across the world, who connect through an online community and through events and activities designed to create a strong network of Scholars. What will you contribute to the Scholar community? What do you hope to gain from the Scholar community?



2500 characters left

* 2. Identify one event from history that has a relevant lesson for our times. Describe how you would apply that lesson to a situation today.

*

Previous

Save

Next

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Financial Information

As an applicant you are required to submit this information. This application is confidential and will be reviewed only by the campus nominations committee and Foundation staff.

Parents may download the [Parent Financial Information Form](#) from the Foundation's website, www.jkcf.org. Parents must provide the completed Parent Financial Information Form and federal tax documents to the applicant or faculty representative. The Parent Financial Information Form and federal tax documents are required regardless of the age or independence of the applicant.

For items 13 through 17, you may submit your supporting tax documents as a PDF attachment, e.g., 1040 (including W-2 forms, schedules and attachments), Parent Financial Information Form, etc. **Note: Do not include any extra tax forms or cover sheets.**

Household information

- * 1. Indicate your marital status.
- Unmarried (single, divorced, widowed)
- Married
- Separated
- Other (please specify below)

1a. Other marital status

- * 2. Current zip code

Complete the applicant household information below. Please note:

- If the applicant is independent (married, has children, or is 24 years old or older), please list all other members of the applicant's household, if any, below.
- Do not include the applicant's parents or other members of the parents' household(s).
- Include: Spouse, if any; dependents claimed on federal taxes (2008 IRS Form 1040, line 6c; 1040A, line 6c; 1040EZ not applicable); and other people living in the independent applicant's household only if they will get more than half of their support from the applicant during the coming academic year.

For each household member, list name, relationship to the applicant, and age. Add comments as necessary.

For dependent children of the applicant attending college full-time during the 2010–2011 academic year in a program leading to a degree or certification, list the names and locations of the college they will attend in the comments field.

- * 3. Applicant name

* 3a. Age

3b. Comments

4. Name of household member

|

4a. Relationship to applicant

|

4b. Age

4c. Comments

5. Name of household member

|

5a. Relationship to applicant

|

5b. Age

5c. Comments

6. Name of household member

|

6a. Relationship to applicant

|

6b. Age

6c. Comments

7. Name of household member

|

7a. Relationship to applicant

|

7b. Age

7c. Comments

8. Name of household member

|

8a. Relationship to applicant

|

8b. Age

8c. Comments

9. Name of household member

|

9a. Relationship to applicant

9b. Age

9c. Comments

Applicant's income and benefits

Use the information from the applicant's 2008 federal income tax return to answer the questions where indicated.

If the applicant was not required to file taxes in 2008, he or she must complete the following as completely as possible and submit all applicable income documents, such as W-2 forms.

Applicants living abroad in 2008 and not filing US taxes must complete the following as best as possible and submit a statement (in English or a certified translation into English) from employer(s) listing all income and benefits for 2008.

Do not leave fields blank. If a value is zero, enter "0." Round all figures to the nearest dollar.

If the applicant is single, the applicant should list all of his or her own income and assets.

If the applicant is married, the applicant should list: (a) all of his or her own income and benefits, and (b) half the combined family assets.

Applicant's tax form(s) must be submitted, including W-2 forms, schedules and attachments. If married, also include copies of the spouse's tax form(s), with W-2 forms, schedules and attachments. Applicants and spouses should black out their social security number or personal ID number on tax forms and other documents.

All financial information for the applicant's parents will be collected in the [Parent Financial Information Form](#). Do not include parent information below.

* 10. Were you required to file taxes in 2008?

Yes No

10a. If you were not required to file taxes, please explain.

150 characters left

11. Applicant's income and benefits

* **11a. Applicant's wages, salaries, tips, etc.** (income from working): 2008 W-2 forms or 2008 IRS Form 1040 lines 7+12+18; 1040A line 7; 1040EZ line 1

* **11b. Spouse's (if any) wages, salaries, tips, etc.** (income from working): 2008 W-2 forms or 2008 IRS Form 1040 lines 7+12+18; 1040A line 7; 1040EZ line 1

* **11c. Applicant's interest income:** 2008 IRS Form 1040 line 8a; 1040A line 8a; 1040EZ not applicable

* **11d. Applicant's dividend income:** 2008 IRS Form 1040 line 9a; 1040A line 9a; 1040EZ not applicable

* **11e. Applicant's Adjusted Gross Income (AGI):** 2008 IRS Form 1040 line 37; 1040A line 21; 1040EZ line 4

If applicant is **married** and files **jointly**, AGI must be adjusted. To adjust, subtract applicant's and spouse's wages or salaries from AGI and divide the remaining AGI by two. Then add applicant's wages or salaries back in.

If applicant files **singly**, simply list the AGI as it appears on tax form.

* **11f. Child support received by applicant, if any:** List yearly, not monthly, amount.

* **11g. Payments to tax-deferred pension and savings plans:** W-2 forms, boxes 12a through 12d, codes D, E, F, G, H, and S; include untaxed payments to 401(k) and 403(b) plans.

* **11h. Contributions to pre-tax dependent care accounts:** W-2 forms, box 10

* **11i. Applicant's federal income tax paid:** 2008 IRS Form 1040 line 61; 1040A line 37; 1040EZ line 7

Do not copy the amount of "federal income tax withheld" from a W-2 form.

If applicant is **married** and files **jointly**, divide the amount by two. If applicant files **singly**, list as is on tax form.

* **11j. Child support paid by applicant, if any:** List yearly, not monthly, amount.

* **11k. Credit for child and dependent care expenses claimed on federal taxes:** 2008 IRS Form 1040 line 48; 1040A line 29; 1040EZ not applicable

* **11l. Nonreimbursed medical or dental expenses claimed on federal taxes:** 2008 IRS Form 1040, Schedule A, line 4; Forms 1040A and 1040EZ not applicable

* **11m. Number of dependents in college:**

Count each dependent of the applicant who is a full-time undergraduate student. (Number of college students claimed should agree with the number listed in above table of applicant's household.)

Applicant's assets

For items 12a through 12g:

If the applicant has assets jointly owned with his or her spouse, include **half** the value of the jointly held assets.

If the applicant holds assets jointly with others (not spouse), include the portion of assets that are owned by the applicant.

12. Applicant's assets

* **12a. Applicant's cash, savings and checking account balances** (as of today): Include the total balance for all accounts.

* **12b. Applicant's investment equity** (as of today): Include investments owned by the applicant and **not included** in the parent's financial information form(s). Investments include money market funds, mutual funds, certificates of deposit, stocks, bonds, education IRAs, Uniform Gifts to Minors accounts, college savings plans, etc. Do not include the value of life insurance policies, retirement plans, trusts, savings or checking accounts, or the value of prepaid tuition plans.

* **12c. Applicant's home equity** (as of today): If the applicant is a homeowner, include equity of applicant's primary residence. (Current value \$ ____ minus debt \$ ____ equals equity \$ ____.)

* **12c1. How many years has applicant owned the home?:** Round up to the nearest year.

* **12d. Applicant's real estate equity**, apart from primary residence (as of today): (Current value \$ ____ minus debt \$ ____ equals equity \$ ____.)

Include the equity of any real estate owned by the applicant. Do not include real estate equity from the parent financial information form(s).

* **12e. Applicant's business and/or farm equity** (as of today): (Current value \$ ____ minus debt \$ ____ equals equity \$ ____.)

Include the equity of any business or farm owned by the applicant. Do not included business/farm equity from the parent financial information form(s).

* **12f. Applicant's retirement savings** (as of today): Include current value of retirement savings, such as IRA, Keogh, 401(k), 403(b), or other retirement plans.

* **12g. Applicant's pension assets** (as of this year): Include the yearly amount received from all pension plans. Include all regular annuity payments.

Supporting Tax Documents

For items 13 through 17, please convert your supporting documents to PDF format before uploading. Applications that do not include applicant tax forms and parent financial forms and tax forms will be considered incomplete. If

you are unable to provide the requested documentation, you are required to provide a signed letter of explanation attached to the applicable parent financial information form. Letters will be reviewed, and eligibility determined, on a case-by-case basis.

If you cannot upload your documents for any reason, documents must be received at the Iowa City address by January 26, 2010. See the [2010 Nominee Guidelines](#) for additional detail.

- * 13. Applicant's supporting tax documents - IRS Forms, W-2 forms, schedules and attachments (1MB max)
- My supporting tax documents or explanatory letter are uploaded below.
 - My supporting tax documents or explanatory letter will be sent to the Iowa City office.
 - I was not required to file taxes for 2008.

Applicant's supporting tax documents

Attach file:

- * 14. Applicant's spouse's supporting tax documents - IRS Forms, W-2 forms, schedules and attachments (1MB max)
- My spouse's supporting tax documents or explanatory letter are uploaded below.
 - My spouse's supporting tax documents or explanatory letter will be sent to the Iowa City office.
 - I filed taxes jointly with my spouse; see item 12.
 - This does not apply to me.

Applicant's spouse's supporting tax documents

Attach file:

- * 15. Parent Form A and supporting tax documents, completed and signed by both parents (1MB max)
- Parent Form A and supporting tax documents or explanatory letter are uploaded below.
 - Parent Form A and supporting tax documents or explanatory letter will be sent to the Iowa City office.
 - This does not apply to me.

Parent Form A

Attach file:

- * 16. Parent Form B (1) and supporting tax documents, completed and signed by mother (1MB max)
- Parent Form B (1) and supporting tax documents or explanatory letter are uploaded below.
 - Parent Form B (1) and supporting tax documents or explanatory letter will be sent to the Iowa City office.
 - This does not apply to me.

Parent Form B (1)

Attach file:

- * 17. Parent Form B (2) and supporting tax documents, completed and signed by father (1MB max)
- Parent Form B (2) and supporting tax documents or explanatory letter are uploaded below.
 - Parent Form B (2) and supporting tax documents or explanatory letter will be sent to the Iowa City office.
 - This does not apply to me.

Parent Form B (2)

Attach file:

* = Required

Previous

Save

Next

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Applicant Certification

- * 1. I hereby certify that the information provided in this application is true and correct. I have not knowingly withheld any facts or circumstances that could interfere with the truthfulness and accuracy of this application.
 Yes
- * 2. I understand that this application will be available only to the selection committee at my undergraduate institution and Foundation staff or selection committee members. I waive the right to access letters of recommendation written on my behalf.
 Yes
- * 3. I have read the [2010 Nominee Guidelines—Undergraduate Transfer Scholarship Program](#) for the Jack Kent Cooke Foundation and meet all stated conditions of eligibility.
 Yes
- * 4. If selected as a Scholar, I will abide by the terms and regulations of the scholarship.
 Yes
- * 5. If selected as a Scholar, I agree to attend the Jack Kent Cooke Scholars Weekend, which will be held July 29 through August 1, 2010.
 Yes
- * 6. If selected as a Scholar, I give the Foundation permission to release my name, institution, and image for promotional purposes.
 Yes
- * 7. Applicant signature (type name)
-

Click **Go to Submit** below when you are ready to submit your application; follow the submission instructions on that page. There you will be able to review your completed application for accuracy, print a copy for your records, and submit your application. When your submission is successful, you will get an on-screen confirmation message. You will also receive a confirmation e-mail, which will be your official notice that we have received your application.

* = Required

Previous

Save

Go to Submit

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